

Nashville Corvette Club (NCC)

Vice President Operating Procedures

RESPONSIBILITIES:

- 1. The Vice President obtains input and support from the NCC Membership regarding Events/trips they may want to participate in or may want to lead.**
- 2. The Vice President composes and sends email updates concerning Events/Activities and general Club information to the NCC Membership.**
- 3. The Vice President responds to and/or forwards emails regarding NCC Events/Activities that are received from NCC Members.**
- 4. The Vice President handles Sign-Ups for NCC Events.**
- 5. The Vice President maintains the NCC website's Google Calendar of Events which should list "sanctioned" NCC events only.**
- 6. The Vice President maintains the Calendar of Events in the NCC Newsletter which should list "sanctioned" Club events only.**
- 7. The Vice President will conduct Monthly NCC Board Meetings or Monthly Club Meetings and/or all Business in the Absence of the NCC President.**

SANCTIONED EVENTS:

To qualify as a "sanctioned" Club Event/Activity:

- 1. A Nashville Corvette Club Member must sponsor the Event/Activity and comply with all NCC and National Council of Corvette Clubs (NCCC) procedures.**
- 2. An Event/Activity must be listed on the NCC website's Google Calendar of Events at least 10 days prior to the actual Event/Activity date. This action allows ample Notice Time for NCC Members to respond to and participate in Sanctioned Events/Activities listed on the Calendar.**
- 3. Members attending sanctioned Club Events/Activities must sign the NCC Waiver. Not signing an Event/Activity NCC Waiver will be cause for a Member not to be considered eligible for NCC Master Membership points or third party liability insurance coverage thru the NCCC.**

EVENT PLANNING:

When considering a Cruise or an outing for the Club, the following tips and suggestions will serve to make the Event a success.

1. **KEEP IT SIMPLE.** With regard to lunch or dinner, try to stick with restaurants that serve basic Southern menus and have ample parking for a number of Corvettes/vehicles. Our Members are generally fond of meat and threes and basic menus. A good rule of thumb is, if there is a hamburger and fries option on the menu, you are probably safe.
2. **PLAN AHEAD.** Be sure to check with the Restaurant Manager and/or Owner and describe to them your plans, then coordinate the Event date. Consider that some Restaurants are simply not equipped with personnel and logistics to handle large groups unless they are put on Notice. It is difficult for Restauranters to accept a large group taking over their establishment on a usually busy Friday or Saturday night. Consider doing off-times for Lunch at 11:00 a.m. or 1:00 p.m. and for Dinner, 4:00 p.m. Remember, large groups are a little difficult to deal with regard to serving food at the same time for everyone in the Group. The issuing of separate checks for Members upon leaving may also be a factor.
3. **DRY RUNS ARE KEY.** When contemplating a Cruise or outing, plan and execute a dry run. This allows you to leave your chosen starting point at the same time and day of the week you choose for your Event. These Dry Runs give you the opportunity to check out traffic and congestion areas. High traffic volume could mean looking at an alternate route.
4. **BE PREPARED.** We are all familiar with Murphy's Law, so attempt to anticipate any possible snags with traffic, bathroom breaks, fuel stops, etc.
5. **DO YOUR HOMEWORK.** Pass out "Event Sheets" that should contain a map or directions, cell phone numbers of the Event Organizers and some information about the Event's final destination. This information plus the scenery will provide interest for both you and your passenger as you travel the route.
6. **REMEMBER THE DETAILS.** Think about contacting any Chevrolet Dealerships along your route. A caravan of Corvettes is usually a sight the Dealership staff and customers do not soon forget.